

The Parks Residents Association AGM Minutes

Date: 23-10-2024

Time: 19:30

Place: The Parks Community Centre

****Please refer to the meeting presentation for details shared in the meeting.**

Attendance:

Committee Members:

Bob Bolitho (Chair) <i>RB</i>	Sally Day (General Committee Member) <i>SD</i>
Karina Lam (Secretary) <i>KL</i>	Steven Robinson (General Committee Member) <i>SR</i>
	Peter Hoggin (General Committee Member) <i>PH</i>

Members from the following properties:

60 Austin Way	20 Buccaneer Road	1 Hastings View
2 Hastings View	14 Hastings View	9 Hawk Lane
9 Jaguar Lane	31 Jaguar Lane	2 Lysander Drive
10 Lysander Drive	20 Lysander Drive	7 Meteor Place
25 Nicholson Park	14 Provost Lea	20 Provost Lea
7 Tornado Chase	45 Vulcan Drive	

26 Proxies were received to authorize the Chairman to vote on their behalf.

1. To adopt minutes of meeting on 18th July 2024:
 - i. Proposed: Bob Bolitho
 - ii. Seconded: Steven Robinson
2. Matters arising: none
3. FirstPort presentation covering:
 - a) Accounts: a lot of items being struck off, correcting errors made in the past about areas that shouldn't come under the remit of FP
 - b) Follow up with FP on management fees: accounts only arrived this afternoon (23rd October), would need time to analyse
 - c) Grounds Maintenance:
 - i. Scofell service not as good as expected. FP now looking at J. Drew another vendor but they seem expensive. But without a clear scope of works, it is hard to

expect services we look for. RB now working with FP on outlining which belongs to estate, to houses/owners and to FP. Now only 40% scope of work was written.

- ii. Tree surgery to start on 28th oct based on results from tree survey. Only a few need to be removed and many need trimming.

4. Membership update:

- a) We are now close to the 60% target.
- b) RB now contacting Metropolitan Thames to get them on board.
- c) SR said he could get the contact at Abri to start the communication with them.

5. Steps to form a formal residents' association and where are we

- a) At the last meeting, members voted for forming a formal residents' association and agreed the collection of £1 annual membership fee
- b) The committee will proceed opening a bank account for the collection of fees to affirm membership from property owners
- c) KL raised the issue of membership forms which need to be downloaded, filled in and emailed/posted back. Nitik said he could help creating an editable pdf form or online form to save the effort of joining. KL would send the details to Nitik so he could working on this.

6. Election of committee members

- i. Current members agreed to continue serving in the committee in their current positions. Nitik Thakkar agreed to join the committee as general member.

Bob Bolitho (Chair)	Sally Day (General Committee Member)
Karina Lam (Secretary)	Steven Robinson (General Committee Member)
Terry Wright (Treasurer)	Peter Hoggin (General Committee Member)
	Nitik Thakkar (General Committee Member)

7. Any other business:

- a) FP public liability insurance is 15 m whereas standard is 10 m. FP used an insurance company that belongs to their own group
- b) still working with council on the green areas
- c) Taylor Wimpey would be chased to put in the double yellow lines on Austin and Vulcan

8. The meeting was adjourned at 20:50. The next meeting will be held on 7th January 2025 Tuesday. Notice will be sent out in due course.