



The Parks Residents' Association

Minutes of the: First RA Committee Meeting with the Board of Directors,
"The Parks Bracknell Management Ltd".

Location: The Parks Community Centre meeting room.

Date of meeting: 09 Jan 26, the meeting opened at 19.30.

Present: The Parks Bracknell management Ltd (TPBML).

Karina Lam Tom Homewood Sabyasachi Chattaraj Daniel Brown Adam Adamowicz

Present: The Parks residents Association (TPRA).

Adrian Lacey Sanket Banawalikar Mike Harris Peter Hoggin

Apologies: (TPRA)

Stuart McMinn Liz Flanagan

Liz Flanagan has reluctantly decided to withdraw from membership of the TPRA committee.

Agenda:

1. Introduction on RA Committee member roles.
2. Election of Chairman, Secretary and Treasurer.
3. Discuss the relationship between the TPRA and TPBML and interconnecting roles.
4. Shared and separate communication tools, email, Facebook Webpage.
5. AOB.

Meeting notes and record of decisions:

1. Karina opened the meeting at 19.30.
2. The attendees introduced themselves to the meeting.

Agenda point 1

3. The key tasks of the RA were described as:
 - a. Communication with BFBC, especially with reference to the adoption of the road network.
 - b. Communication with Park Rangers.
 - c. Communication with neighbourhood Police Liaison Officers.
 - d. Direction of reported issues to First Port or BFBC.

4. The roles of the RA Chair, Secretary and Treasurer were described.

Agenda point 2

5. The following RA members volunteered for the roles listed:
 - a. Chair – Adrian Lacey.
 - b. Secretary - Sanket Banawalikar.
 - c. Treasurer – Mike Harris.

Agenda point 3

6. Karina gave an update of the current situation and timelines in relation to giving notice to First Port. A discussion resulted regarding the tasks that should be completed, to ensure the new contracts could be in a timely and efficient manner.
7. The funding of domain names, email accounts was discussed,
Action – TPBML will fund the hosting of websites and domain names, email accounts.

Agenda point 4

8. It was agreed that the new TPRA committee would assist TPBML to use the TPRA member database to disseminate information with regards to estate management until TPBML has its own member database.
9. The RA Secretary would send out communications to the RA membership on the formation of the TPBML.
10. The Membership database security and GDPR was discussed. Karina to pass on the email account and FB account login details to the incoming TPRA committee. The TPRA membership list, for GDPR and list integrity, will only be managed by the incoming Secretary. Karina to pass on the passwords for the list to Sanket.
11. The RA Facebook page, and website should be used to ensure effective communication to all Residents. A new website would be created for TPBML, but these should all point towards each other.

Agenda point 5

12. There being no further business the meeting closed at 20.50.

Next meeting: TBC

Date, Time, Location TBC.